



**KETTERING
CHILDREN'S CHOIR**

Voices of the Miami Valley

<https://form.jotform.com/ketteringcccfo/kcc-handbook>

Handbook of Procedures

2026-2027

Kettering Children's Choir
In residence at Wright State University's Creative Arts Center
31 South Main Street, Box 430
Dayton, OH 45402-2070

Choir Office: Room 173 / 937-701-4893

www.ketteringchildrenschoir.org
Stefanie.Berry@ketteringchildrenschoir.org

Kettering Children's Choir

Handbook of Policies and Procedures

Table of Contents

MISSION STATEMENT, OUR VISION, DIVERSITY POLICY	3
WELCOME	4
ATTENDANCE POLICIES	4
HEALTHY SINGING PLAN	5
Cantamus	5
Concert Choir	5
Chorale	5
Chorus	6
Inclement Weather Policy	6
Resignation	6
AUDITIONS	6
CELL PHONE POLICY	7
CONCERT DRESS Girls Formal	7
Boys Formal	8
Casual (All Choirs)	8
CURRICULUM	8
Rehearsal Schedule and Curriculum Focus	10
EMAIL CONTACT	10
FINANCIAL INFORMATION	11
FUNDRAISING	12
MUSIC	12
PERFORMANCES	13
Performance Advisories and Alerts	13
Performance Procedures	13
REHEARSAL PROCEDURES	14
VOLUNTEERS	15
BOARD OF TRUSTEES	16
STAFF	17
TENTATIVE 2026-2027 CALENDAR	18

MISSION STATEMENT

The Kettering Children's Choir is a choral organization whose mission is to educate the talented young singers of the Miami Valley and to build an appreciation for musical excellence.

OUR VISION

The Kettering Children's Choir will be known throughout Ohio as a premier vocal ensemble and choral school, with structured musical training, high quality standards of artistic performance and music appreciation. Participation of a diverse population of talented school-aged singers will be sought from throughout the Miami Valley region, offering opportunities for

- Growth in vocal technique

- Experience and performance in ensemble choral singing at the highest artistic level

- Exposure to multicultural repertoire as well as established literature

- Regional and international travel related to performance

DIVERSITY POLICY

The Kettering Children's Choir is committed to fostering, cultivating, and preserving a culture of diversity, inclusion, and acceptance.

As an organization, we embrace what makes each of our singers unique. Singers explore diversity in both membership and repertoire performed. We believe our differences (age, race, ethnicity, disability, creed, sexual orientation, or gender identity) bind us together, make us stronger, and provide opportunities to build personal friendships with others outside of our community.

All singers and staff members have a responsibility to continually treat others with dignity and respect, and all are expected to exhibit conduct that reflects inclusion and acceptance.

WELCOME!

Congratulations on being selected for membership in the Kettering Children's Choir! You are now an important part of a very unique organization.

Founded in 1986, the Kettering Children's Choir is a not-for-profit corporation in residence at the Wright State University Creative Arts Center. The current enrollment is approximately 100 singers in four choirs (Chorus, Chorale, Concert Choir, and Cantamus), each representing a different level of vocal ability. All Choirs emphasize note reading, vocal training and performance skills. KCC members range in age from 8-18, and represent .

KCC Singers participate in a wide variety of performance experiences. They have performed with the Air Force Band of Flight, the Bach Society of Dayton, the Dayton Philharmonic Orchestra, the Dayton Ballet, and the Dayton Opera. They have been featured in lecture demonstrations and performances for the Ohio Music Education Association, the American Choral Directors Association, and the American Guild of Organists.

The Choirs represent Kettering, the Miami Valley and the State of Ohio when they travel throughout the United States and even to foreign countries. They typically travel abroad every third year, and when not touring internationally they perform in places like Washington, DC, Florida, and throughout the Midwest.

Each year's Spring Concert is devoted to a particular theme. Occasionally, we commission a new piece by a noted composer, or collaborate with local or nationally recognized musicians and musical groups.

We're excited to welcome you to the KCC. This Handbook should answer most of your questions about being part of our organization. If you have additional questions, however, please email us at Stefanie.Berry@ketteringchildrenschoir.org

ATTENDANCE POLICIES

The Choir is meant to be a positive learning experience for the singers, which they will carry with them throughout their lifetime. Members of the KCC learn the meaning of **"commitment"** and **"responsibility"**. They feel a sense of pride in being part of this very special Choir and do not take their membership lightly. **Enrollment in KCC is for the season which begins in August and generally**

concludes with the Spring Concert. Each member is expected to remain active and committed to the program for the entire term. It is expected that rehearsals take a very high priority in each life. Each singer holds a valuable place in their Choir.

HEALTHY SINGING PLAN

All singers should take care to ***attend rehearsals every week*** even when they are not feeling 100% healthy. Singers with no fever who are experiencing mild symptoms should sit away from the choir, still in the rehearsal room, in order to follow the Director's comments about the music. Parents are asked to communicate this to the Director ahead of the start of the rehearsal.

If a singer will be absent, tardy, or need to be excused early, please contact their Director or email stefanie.berry@ketteringchildrenschoir.org and leave the information. In cases of planned absence, notice as far in advance as possible is appreciated

CANTAMUS ATTENDANCE

Cantamus members will receive a schedule of events for the entire season at the first meeting in the fall. Singers should clear performance dates within the first month and inform the Director of any conflicts. Likewise, rehearsal conflicts should be submitted for approval as far in advance as possible. Written, phone or e-mail notice of absences must be given in advance of the rehearsal to Mr. Materne Graeme.materne@ketteringchildrenschoir.org

In case of an emergency, please notify us as soon as possible afterwards. Although it is our policy to cooperate with school or community organizations, it is imperative that all members be accounted for at every rehearsal. Members may be removed from the group for over three unexcused absences or failing to inform Mr. Materne of absences. Members may be asked by the Director to sing any portion of the music before a performance.

CONCERT CHOIR ATTENDANCE

Concert Choir members will receive a schedule of events for the entire season at the first meeting in the fall. Singers should clear performance dates within the first month and inform the Director of any conflicts. Likewise, rehearsal conflicts should be submitted for approval as far in advance as possible. E-mail notice of absences must be given in advance of the rehearsal to Mrs. Smith

Christina.Smith@ketteringchildrenschoir.org .

Although it is our policy to cooperate with school or community organizations, it is imperative that all members be accounted for at every rehearsal. A total of three absences are allowed and then members will be asked by the Director to sing any portion of the music before a performance. Singers who cannot sing that portion may not be allowed to perform.

CHORALE ATTENDANCE

Chorale members may have three absences for any reason each semester at which point the Director will ask the singer to stay after rehearsal to sing any portion of the music learned up to that date. Attendance will also be taken at Music Skills Class, where two absences will count as one regular choir rehearsal absence.

CHORUS ATTENDANCE

Chorus members may have three absences for any reason each semester at which point the Director will ask the singer to sing any portion of the music learned up to that date. Attendance will also be taken at Music Skills Class, which counts as half the rehearsal.

INCLEMENT WEATHER POLICY

All Choirs: Weather-related cancellations are typically based on conditions at Wright State University. When Wright State University is closed due to weather, there will be no choir rehearsal. All KCC cancellations will be announced on our **Google Classroom page** and also on our **Facebook page**.

RESIGNATION

We expect each singer who has made a commitment to sing for the entire season to live up to that commitment. If, however, an extremely unusual circumstance occurs which prevents a singer from honoring that commitment, *communication between the Director and parents is required* before submitting a letter of resignation. **No tuition fees will be refunded.**

AUDITIONS

Open auditions for the KCC will be held in **January, May, and August 2027** at Wright State University's Creative Arts Center, both for new singers entering the organization and also for singers preparing to move to the next Choir level. Material covered in these auditions includes:

- | | |
|----------------------|--|
| CHORUS | - Pitch matching, independence on singing a round, and some skill in note reading |
| CHORALE | - Pitch matching, use of most solfege syllables, independence on singing a round, and intermediate skills in note reading |
| CONCERT CHOIR | - Tonal memory, vocal exercises (test flexibility and responsiveness to instruction), independent singing, and sight-reading |
| CANTAMUS | - Rhythm, tonal memory, melodic reading, and ensemble blend |

Auditions at other times must be scheduled by special appointment with the director.

CELL PHONE POLICY

All phones are to be turned off and put away during rehearsals and Music Skills classes. Directors reserve the right to take the phone for the duration of a rehearsal if a singer is using it without permission.

CONCERT DRESS

***IMPORTANT: SINGERS NOT IN PROPER UNIFORM
WILL NOT BE ALLOWED TO PERFORM.***

ALL SINGERS: Singers may not wear **any jewelry** including earrings, watches, bracelets, rings, necklaces or any type of hair ornament. Hair must be pulled **back** off the face and shoulders. ***While the KCC encourages singers to demonstrate their personality through their personal appearance, singers should refrain from coloring their hair in a way that is distracting to the overall performance. We encourage singers to use "natural" hair colors.*** Barrettes or elastic worn in the back must be discreet. This may seem like a small thing, but a glittering clip under stage lights is very distracting and detracts from the uniformity of the group. Choir members will be asked to remove any article in violation of the uniform policy.

FORMAL ATTIRE FOR GIRLS:

CHORUS: Blue floor-length dress with black bodice. Black stockings, black ballet-style shoes.

CHORALE: Burgundy floor-length dress with black bodice. Black stockings, black ballet-style shoes.

CONCERT CHOIR:

- **Option 1** Empire waist, black floor-length dress, black stockings, black ballet – style shoes.
- **Option 2** black palazzo pants, black blouse, black stockings, black ballet- style shoes.

Girls will be sized at August/September rehearsals

Uniform fees (\$130.00) must be paid in full before receiving the uniform.

Payments are accepted by credit card at this link: <https://form.jotform.com/ketteringcccfo/2026-27-payments>

All uniforms will be ordered on the stated processing date (varies by choir). The company will not accept individual orders. The cost of the uniform includes hemming and minor alterations with our local partner, Quality Cleaners. A "tailoring" date will be set for all new orders, and the seamstress will do one fitting at the Creative Arts Center.

All uniforms must be purchased from our designated supplier (s). Used uniforms may be posted on the KCC bulletin board outside the office (Rm. 173) and/or the KCC Community Facebook page for resale. <https://www.facebook.com/groups/310535973029832>

SHOES: Black ballet shoes, which can be purchased at any dance supply shop, or similar plain, flat soft-soled shoes. Shoes and stockings must be black. **NO HEELS** OF ANY KIND.

FORMAL ATTIRE FOR BOYS:

CHORUS and **CHORALE:** Black twill dress pants (may be ordered from <https://www.educationalapparel.com/shop-by-school/kettering-childrens-choir/>); long sleeved button-down collar, white oxford cloth shirt; black dress shoes and black socks; blue or burgundy bow ties will be provided.

NO JEANS AND NO ATHLETIC SHOES.

CANTAMUS: Black suits, black socks, black dress shoes. Boys will be measured at August/September rehearsals.

Uniform fees (\$130.00) must be paid in full before receiving the uniform.

Payments are accepted by credit card at this link: <https://www.ketteringchildrenschoir.org/donors/singer-registration>

All uniforms will be ordered on the stated processing date (varies by choir). The company will not accept individual orders. The cost of the uniform includes hemming and minor alterations with our local partner, Quality Cleaners. A "tailoring" date will be set for all new orders, and the seamstress will do one fitting at the Creative Arts Center.

All uniforms must be purchased from our designated supplier (s). Used uniforms may be posted on the KCC bulletin board outside the office (Rm. 173) and/or the KCC Community Facebook page for resale. <https://www.facebook.com/groups/310535973029832>

CASUAL ATTIRE (ALL SINGERS):

From time to time, all singers are requested to wear their casual uniform. This uniform consists of a t-shirt (provided by KCC) and solid black pants of traditional tailored straight leg style. Pants may be pleated or flat front, with or without cuffs. They should not have any decorations or other designs, no grommets, no logos, and no pockets beyond the traditional two in front, with or without watch pocket, and one or two welt-style pockets in

back. (May be ordered from <https://www.educationalapparel.com/shop-by-school/kettering-childrens-choir/>) with plain black dress shoes (no tennis shoes) and socks. Please be sure your singer has these clothing items in their wardrobe.

CURRICULUM

The Kettering Children's Choir is a performance-based music education program designed to provide a rich and rewarding musical experience for each member. The singers study and perform a variety of music from simple unison folk songs to contemporary musical literature. Both sacred and secular repertoire selections are selected. The music selected is chosen from many religious and secular traditions and performed in many settings. Since the repertoire is not selected to intrude upon personal beliefs, it is essential that *all* singers be willing to sing *all* repertoire.

Masterpieces of music from all styles and periods form the foundation for musical learning and serve as the basis for our curriculum. Since the best musical experiences are inherent in great music, the Kettering Children's Choir repertoire includes the music of Bach, Handel, Haydn, Schubert, Britten, Kodaly, Vaughn Williams, Copland and Bartok, among others. Folk, popular, gospel, spirituals and patriotic music are also included. Composers are commissioned to write special works just for us. Pieces have been written for the Choir by such composers as Richard Benedum, John Carter, Ellen Jane Lorenz, Jimmy Kays, Robert A. Harris, Steven Winteregg, Malcolm Dalglish, Michael Bashaw, Nick Page, Cynthia Gray, Timothy P. Cooper, and Mark Burrows.

Concepts about music (melody, rhythm, harmony, timbre, dynamics, form, style and performance practice) and musical skills (singing, theory, sight reading, etc.) are taught throughout the rehearsals. Musical concepts are taught through singing, listening and analysis. Singing, a powerfully personal means of musical expression, is the major focus of the musical experience in the Kettering Children's Choir. The singers are taught the use of their vocal instruments through exercises, posture, breath and tone production. The essence of musical experience is based on pitch and movement as it is "felt" and heard.

Because the body is the instrument in singing, musical relationships are internally experienced by the singers. We feel that musical re-creation through vocal performance is a way of experiencing and expressing music unlike any other activity. The ability to hear music, to conceptualize music, to perceive and respond musically develops naturally from the human voice. Singing skill and musical understanding are essential components of the creative process and a fundamental resource basic to music education. The KCC believes that through singing one can experience the "inner life" of the music in a way that transcends the surface of notation and words. Singing is a way of "touching" the music and a way of being "touched" by the music.

Instruction in these Choirs also involves *genre studies*, including the historical and cultural significance of western and non-western repertoire, and *language studies*, particularly the study and performance of English, Latin, German, Italian, and French. Singers will also study and sing in additional languages as appropriate. An emphasis is placed upon each singer's responsibilities, particularly in their individual preparation for each rehearsal and performance. Each individual singer's contribution to their ensemble is also encouraged through instrumental, compositional, and other artistic venues.

REHEARSAL SCHEDULE AND CURRICULUM FOCUS

Parents of younger singers are strongly urged to accompany their children to and from their rehearsal space at Wright State University's Creative Arts Center. All rehearsals include an integral scheduled Music Skills component.

Chorus (Tuesday, 5:00-7:00 p.m. Room 180)

At this level, singers learn to blend their voices, practice their unison singing skills and begin to sing in two parts. They begin internal ear training and learn basic rhythms and music reading. Sight singing, basic score reading and basic vocal techniques are stressed.

Chorale (Tuesday, 5:15 p.m. – 7:05 p.m., Room 190)

The singers at this level have demonstrated the ability to sing in parts. This is tested by singing rounds and in thirds. Part-singing skill development is continued. Vocal techniques and sight singing are approached at a more advanced level. There will be special emphasis on ear training, inner hearing, memory skills using moveable-Do solfege, and reading using solfege and staff notation. In most years, this choir is involved in an overnight tour.

Concert Choir (Tuesday, 5:00 – 7:05 p.m. Room 104)

This treble choir for 8th-12th grade singers regularly sings more advanced, three- to six-part music and participates in an international tour every three years, and a shorter tour within the states in the other years.

Cantamus (Tuesday 5:00 – 7:05 p.m. Recital Hall).

This TBB choir demonstrates a high level of vocal, aural and visual music skills. Cantamus participates in an international tour every three years, and a shorter tour in the USA in the other years.

EMAIL CONTACT

We keep a database of all parent and singer email addresses. We will communicate important information via email, Padlet and/or Google Classroom. Directors may send weekly updates pertaining to their particular choir. We will also send performance information via email. **It is imperative we keep this list**

current. If you change your email address anytime during the choir year, please update with your director and the KCC Office in Room 173 or email us at Stefanie.Berry@Ketteringchildrenschoir.org

FINANCIAL INFORMATION

KCC depends on your tuition for its continued existence. Tuition for the 2026-27 season is \$520 per singer.

Semester tuition (\$260) for each singer is requested to be paid no later than **September 9, 2026 and January 27, 2027.**

A limited amount of financial assistance is available to qualified singers. If you would like to be considered for financial assistance, you must contact **Ann Carbonell**, Ann.Carbonell@ketteringchildrenschoir.org

Requests are reviewed and assistance is granted at the discretion of the Financial Committee, appointed by the KCC Board of Trustees. Determination of assistance awarded for the season will be made and families will be notified within 7-10 business days.

We accept cash, check, money order or credit/debit card. Use this link to pay tuition online: <https://form.jotform.com/ketteringcccfo/2026-27-payments>

Non-payment of tuition may jeopardize a member's place in the KCC, as well as participation in concerts, tours and other activities. All tuition payments must be paid in order for singers to participate in extra performance opportunities. (i.e. Dayton Dragons, Cleveland Cavaliers)

Tuition Assistance can be requested:

<https://form.jotform.com/ketteringcccfo/financial-assistance-request-form>

Any child joining the KCC after January 1 will pay half the regular tuition (\$260). This tuition payment is requested to be paid no later than January 27, 2027.



Example Annual Cost for a KCC Singer

Item	Estimated Cost per Singer
 Tuition	\$520
 Uniform	\$130
 Extras (Trips, Competitions, Entry Tickets)	\$150
Total	\$800

How We Fund Our \$125,000 Annual Budget

Funding Source	Approximate Share
Tuition & Fees	60%
Donations & Gala Fundraiser	20%
Concert Honoraria & Ticket Sales	6%
Grants	10%
Endowment Income	4%



KETTERING CHILDREN'S CHOIR: HOW YOUR SUPPORT POWERS THE MUSIC



Where the Money Goes

People

-  Salaries for Artistic Directors, Accompanist, and Administration
-  Guest artists and clinicians

Performances & Programs

-  Rent for venues, lighting, and sound
-  Photographer for concerts and events
-  Entry fees for competitions and festivals

Operations

-  Equipment storage rental
-  Sheet music and music licensing
-  Uniforms and choir supplies
-  Printing of programs and materials
-  Software and hardware for production & administration
-  Marketing and community outreach
-  Insurance

Send all payments by check (payable to Kettering Children's Choir) to:

Kettering Children's Choir
31 South Main Street, Box 430
Dayton, OH, 45402-2070

The following information is requested on any payment made to the KCC:

Reason for payment
Child's full name (include last name if different than check remitter)
Child's Choir

Checks returned to KCC by the member's bank will incur a \$25 returned check fee per item.

FUNDRAISING

KCC maintains a "fundraising account" for each singer. If a singer chooses to participate in various fundraising opportunities, a percentage of the singer's sales is credited to his/her fundraising account. These amounts are available to help pay for any future Choir expenses which the singer might incur – **they are not available for cash withdrawal**. Fundraising money can also be used for tuition and uniform costs. A statement may be requested at any time from Ann Carbonell at Ann.Carbonell@ketteringchildrenschoir.org, and parents are encouraged to review the account status and accuracy of the information noted.

Fundraisers may be offered during the season. If you are interested in finding out about fundraisers, speak to someone in the KCC office, Room 173. Fundraising material will not be mailed out if your singer is absent. Anyone interested in chairing a fundraising project must check with the fundraising coordinator (Ann Carbonell) and give a thorough description of the project and the profit distribution. Profits can either go to singer(s) accounts, general KCC trip fund or KCC operating budget.

Money cannot be transferred to another singer's account with the exception of siblings. If a singer has any surplus left in his or her account after paying for a tour, uniform or tuition, the money can be carried over to the following year.

Parents are financially responsible for fundraising projects in which their singer participates.

MUSIC

All music belonging to KCC will be assigned to individual singers and **must remain at WSU** unless special arrangements are made with the Director. Copies for home study will continue to be available on Padlet and/or Google Classroom. Singers are responsible for their music. A fee of \$40 per semester will be assessed to any singer who loses or damages any music.

PERFORMANCES

Attendance is required at all scheduled mandatory performances and at all dress rehearsals. If a singer is absent from a dress rehearsal, it is up to the Director's discretion as to whether the singer participates in the performance.

Every effort is made to accommodate unavoidable conflicts. A written schedule of any such conflicts (i.e. sports, drama, school, church, etc.) must be submitted **as far in advance as possible** to the Director of the choir involved. A conference with the Director involved should be scheduled. Written requests for absences for any and all reasons are reviewed by the staff; decisions are based on the degree to

which such absences would compromise the integrity of the Kettering Children's Choir program or the child's participation in it.

PERFORMANCE ADVISORIES AND ALERTS

Approximately two weeks prior to a performance, a **Performance Advisory** will be sent home or emailed. The **Advisory** will contain preliminary information to assist you in managing your calendar. It should be noted that information in the **Advisory** is subject to change. A **Performance Alert** will be sent home or emailed as the performance gets closer. It will have all the information needed for the performance. If your singer does not have one, you may contact **your Choir's Director (listed on the back page of this handbook)**. It is important that parents read the entire Performance Alert before bringing a singer to a performance.

PERFORMANCE PROCEDURES

Performances require the very best in conduct, appearance, and musicianship.

1. Singers should always eat a nutritious meal and get plenty of rest before a concert.
2. Singers should arrive at the stated call time and sign in just as they do at rehearsal.
3. Tardiness at a performance may exclude a singer from participation at that performance.
4. All performers must arrive attired in proper concert dress as noted in the **Performance Alert. Failure to wear proper concert dress will result in nonparticipation in the concert.**
5. If a singer feels ill during a performance, they should quietly sit down on the riser and rest for the remainder of the song. Then, if feeling better, the singer may get up and sing again, or if not, quietly leave the stage. Chaperones are always watching and will help if necessary. **Once a singer leaves the stage he or she may not return.**
6. After the concert, Chorus and Chorale parents are responsible for signing out their singer with the Performance Coordinator for his or her choir level. No singer will be dismissed without a signature. High School singers in Concert Choir and Cantamus may sign themselves out.

NOTE: Final dress rehearsals and pre-performance rehearsals are always closed to the audience including families. Only designated chaperones will be allowed in the rehearsal area prior to a performance. This allows the singers to concentrate on the music, the Director, and the final instructions being given by those in charge.

REHEARSAL PROCEDURES

The following procedures help us achieve the discipline and professionalism for which the Kettering Children's Choir is known. They are enforced for the singers' safety, for ensuring orderly rehearsals, and out of respect and courtesy for each other.

1. Singers are expected to arrive at rehearsals on time, allowing for road conditions and sufficient time to check in, and remain at rehearsals until dismissal. If a singer will be late to a rehearsal, or need to be picked up early, please make sure this information is communicated with their Director, even if after the fact. **Parents of younger singers are strongly urged to accompany their children to and from their rehearsal space.**
2. **Singers are expected to use the restroom before rehearsal begins in order to limit interruptions during our rehearsal time.**
3. Give attendance notes, permission slips, etc., to your Director.
4. **Do not roam about the building at any time.**
5. Show respect for each other, parent volunteers and the facilities at all times.
6. Pay attention to the Director at all times and do not talk. (*especially when they are talking*), text, or in any other way distract other singers.
7. Positive participation is essential during rehearsals. Any disruptive behavior will result in a **Behavior Warning** and may result in the singer being removed from the rehearsal. After three such warnings, the singer will be dismissed from the choir. Tuition will not be refunded.
8. Running, yelling and rowdy behavior are not permitted in the building or on the grounds at any time. We are guests at Wright State University's Creative Arts Center and need to act accordingly.
9. **Singers with no fever who are experiencing mild symptoms should sit away from the choir, still in the rehearsal room, in order to follow the**

Director's comments about the music. Singers are asked to communicate this to the Director ahead of the start of rehearsal.

10. **Members are responsible for taking home any handouts that are distributed at rehearsals. Handout information will also be sent via e-mail.**
11. Parents and interested members of the community are always welcome and are encouraged to observe the weekly Tuesday rehearsals as space allows.

VOLUNTEERS

As a not-for-profit organization, the Kettering Children's Choir depends on many volunteers. Volunteer opportunities and numerous special projects are available. We welcome all interested parents to help keep the Choir going and growing. Volunteering is a great way to stay informed, meet other Choir parents and staff, and to truly feel part of the KCC team. No donation of time is too small. All help is greatly needed and deeply appreciated. If you would like more information, please contact the Artistic Director, Christina Smith at Christina.Smith@ketteringchildrenschoir.org. Because of insurance regulations, any volunteer working directly with children in any capacity will be required to undergo a background check. KCC will provide you with the appropriate paperwork.

BOARD OF TRUSTEES

The Kettering Children's Choir Board of Trustees manages the business of the corporation. Together with the staff, they work to promote the KCC locally, nationally and internationally, in order to build awareness of, and participation in the KCC. If you are interested in serving on our Board, please contact the Artistic Director, Christina Smith.

Current Board Members include:

Dr. Ann Carbonell, Chief Financial Officer & Parent Alumni
Terri Hemmelgarn, Parent Alumni
Leigh Pope, Parent Alumni
Steve Pope, Parent Alumni
Danielle Price, Alumni
Walter Price, Parent Alumni
Ted Ramirez, President & Parent Alumni
Linda Snyder, Experience Area Department Chair & Dean
Judy Schneider, Former KCC Administrative Assistant
Stefanie Berry, Administrative Assistant & Secretary
Christina Smith, Artistic Director
Frank Williams, Parent Alumni and Past President
Dr. Heather MacLachlan, Experience Area Department Chair & Dean

STAFF 2026-2027

Artistic Director/Concert Choir Director

Mrs. Christina Smith

Cell Phone: 937-477-1812

Christina.Smith@ketteringchildrenschoir.org

Artistic Director Emerita

Dr. Natalie DeHorn

Home Phone 937-438-0214

ndehorn@woh.rr.com

Vocal Coach

Dr. James Tipps

Cell Phone 937-219-9539

Chorale Director

Mr. Bruce Swank

Cell Phone 937-271-2586

Bruce.Swank@ketteringchildrenschoir.org

Chorus Director

Mrs. Tammy Wright

Cell Phone: 937-546-7334

Tammy.Wright@ketteringchildrenschoir.org

Cantamus Director

Mr. Graeme Materne

Cell Phone: 937-409-1499

Graeme.Materne@ketteringchildrenschoir.org

Music Skills Instructor/Asst.

Director Chorale

Ms. Sarah Smith

Cell Phone: 937-499-4668

Sarah.Smith@ketteringchildrenschoir.org

Chief Financial Officer/Fundraising Coordinator

Dr. Ann Carbonell

Cell Phone: 703-969-5336

Ann.Carbonell@ketteringchildrenschoir.org

Administrative Assistant

Mrs. Stefanie Berry

Cell Phone 337-226-7442

Office Phone – 937-701-4893

Stefanie.Berry@ketteringchildrenschoir.org

Office Assistant

Mrs. Pam Thompson

Home 937- 434-4678

Cell 937-668-4612

Pam.Thompson@ketteringchildrenschoir.org

Accompanists

Mrs. Priscilla Acuff, Chorus

Mrs. Amanda Roberts, Chorale

Mr. Jeremy Mack, Cantamus

Mrs. Raymonde Rougier, Concert

Student Manager

Evelyn Shepard



2026-2027 Calendar

as of 8/12/26

August 2026

Friday, Aug. 7	Staff Meeting	NCR	4:00pm	Dir/Staff
Fri-Sun, Aug. 14-16	Volunteer at Germanfest Picnic	German Club	all day	All
Tuesday, Aug. 18	Dress Fittings, Parent Meetings	WSU	3-7pm	All
Wednesday, Aug. 19	Block Party	Lincoln Park	6-8pm	Dir/Staff
Tuesday, Aug. 25	Regular Rehearsals Start	WSU	5:00pm	All

September 2026

Tuesday, Sept. 8	Celebration Day	Recital Hall	6:40pm	All
Thursday, Sept. 24	Board Meeting	NCR Bd. Rm.	6:00pm	Board

October 2026

Saturday, Oct. 3	Chichester Psalms Rehearsal	TBA	9-12	Cap
Tuesday, Oct. 13	Board of Directors Night/Celebration	WSU	5:00pm	All
Tuesday, Oct. 27	Halloween themed rehearsal	WSU	5:00pm	All

November 2026

Tuesday, Nov. 3	Bring-a-Friend rehearsal	WSU	5:00pm	All
Saturday, Nov. 7	College Audition Workshop	WSU	9-12	Cap
Tuesday, Nov. 10	Celebration	Recital Hall	6:40pm	All
Sunday, Nov. 15	Veteran's Day Performance	USAF Museum	TBA	Cho
Saturday, Nov. 21	Chichester Psalms Rehearsal	TBA	9-12	Cap
Thursday, Nov. 19	Board Meeting	NCR Bd. Rm.	6:00pm	Board
Tuesday, Nov. 24	NO REHEARSAL - Thanksgiving	WSU		All

December 2026

Tuesday, Dec. 1	Holiday theme reh./Celebration	WSU	5:00pm	All
Friday, Dec. 4	Mayor's Tree Lighting	Kettering	6:15pm	Cho/Ch
Saturday, Dec. 5	Rosewood Holiday Arts Festival	Rosewood	11:00am	Cho/Ch
Saturday, Dec. 5	Dress Rehearsal Bach Soc. of Dayton	KSDA	TBA	Ch
Sunday, Dec. 6	Sounds of the Season (BSofD)	KSDA	4:00	Ch
Tuesday, Dec. 8	Final fall semester rehearsal	WSU	5:00pm	All
Thursday, Dec. 10	Nutcracker Dress Rehearsal	Schuster	7:30pm	CC
Friday, Dec. 11	Nutcracker performance	Schuster	7:30pm	CC

Saturday, Dec. 12	Christmas concert Dress Rehearsal	KSDA	2-8pm	All
Saturday, Dec. 12	Nutcracker performance	Schuster	7:30pm	CC
Sunday, Dec. 13	Christmas Concert	KSDA	2:00/4:00	All
Friday, Dec. 18	Nutcracker performance	Schuster	7:30pm	CC
Saturday, Dec. 19	Nutcracker performance	Schuster	2:30/7:30	CC
Saturday, Dec. 19	Open House performances	Normandy UMC	6-8pm	Cho/Ch
Sunday, Dec. 20	Nutcracker performance	Schuster	2:30pm	CC
Sunday, Dec. 20	Open House performances	Normandy UMC	6-8pm	Cap

January 2027

Tuesday, Jan. 5	Auditions for <u>new</u> singers	WSU	5-7pm	Dir/Staff
Sunday, Jan. 10	Staff Meeting	NCR	4:30pm	Staff
Tuesday, Jan. 12	Regular Rehearsals resume	WSU	5-7:30pm	All
Tuesday, Jan. 19	Celebration Day	Recital Hall	6:40pm	All
Thursday, Jan. 21	Board Meeting	NCR Bd. Rm.	6:00pm	Board
Saturday, Jan. 23	Chichester Psalms Rehearsal	TBA	9-12	Cap
Sunday, Jan. 30	Movie Sing-a-Long	Neon Movies	5:00pm	All

February 2027

February TBA	Dayton Dragons/Cincinnati Reds SSB Audition	TBA		All
Tuesday, Feb. 9	Celebration Day	Recital Hall	6:40pm	All
Saturday, Feb. 27	Gala Fundraiser	NCR Country Club	6:00pm	All

March 2027

Saturday, March 6	Chichester Psalms Dress Rehearsal	TBA	TBA	Cap
Sunday, March 7	Chichester Psalms Concert	TBA	4:00pm	Cap
Tuesday, March 9	Celebration Day	Recital Hall	6:40pm	All
Thursday, March 25	Board Meeting	NCR Bd. Rm.	6:00pm	Board

April 2027

April 10/11, 17/18	Dayton Dragons Game	TBA	TBA	All
Thursday, Apr. 1	Scholarship Information Release			Cap
Tuesday, Apr. 13	Celebration Day	Recital Hall	6:40pm	All
Tuesday, Apr. 20	Bring-a-Friend rehearsal	WSU	5-7:30pm	All
Fri & Sat, Apr. 23-24	KCC Choral Festival	TBA	TBA	Ch
Saturday, Apr. 24	Music in the Parks	Kings Island	all day	Cho/Ch

May 2027

May 1/2 or 23	Dayton Dragons Game	TBA	TBA	All
Saturday, May 1	Art in the Park			Cho/Ch
Tuesday, May 4	Final rehearsal for semester	WSU	5-7:30pm	All
Saturday, May 8	Spring Concert	Victoria Theatre	7:00pm	All
Saturday, May 22	Spring Auditions	WSU	10am-2pm	
Thursday, May 27	Board Meeting	NCR Bd. Rm.	6:00pm	Board

June 2027

Tues-Fri, June 8-11	Invention City Choral Festival	Cleveland		All
Mon-Fri, June 21-25	Summer Sing with KCC	Normandy	8:00-11:30a	Cho/Ch

All - All Choirs, Directors

Can - Cantamus

Cho - Chorus

Ch -Chorale

CC - Concert Choir

Cap - Cappella